



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
FOR LOS ANGELES COUNTY FLOOD CONTROL DISTRICT

900 S. FREMONT AVE.
ALHAMBRA, CALIFORNIA 91803-1331

FLOOD PERMIT APPLICATION

TRACKING NO. \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

OWNER/ APPLICANT: \_\_\_\_\_ TELEPHONE:(\_\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_
Street City Zip Code

AGENT/ CONTACT: \_\_\_\_\_ TELEPHONE:(\_\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_
Street City Zip Code

E-MAIL \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_
Street City Zip Code

NEAREST INTERSECTION: \_\_\_\_\_ THOMAS GUIDE: \_\_\_\_\_

SCOPE OF WORK: \_\_\_\_\_

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

PERSON/AGENCY RESPONSIBLE FOR THE MAINTENANCE OF THE PROPOSED FACILITY: \_\_\_\_\_ PHONE: (\_\_\_\_\_) \_\_\_\_\_

The undersigned certifies that the applicant for this permit is familiar with the requirements of the County Lobbyist Ordinance (Los Angeles County Code Chapter 2.160), and that all persons acting on behalf of the applicant have complied with and will continue to comply with this ordinance throughout the application process. It is further agreed that the Owner/Applicant is the financially responsible party for all fees, deposits, charges, collections and refunds, regardless if payment is made by others

Print Name of Owner/Applicant Signature of Owner/Applicant Date

Submittal Requirements:

- 1. Four sets of final construction plans (seven if the Corps is involved) with structural details and profiles of the existing and proposed facilities.
2. Two sets of letter size structural and/or hydraulic and hydrology calculations. The plans and calculations must be stamped and signed by a registered civil/structural engineer licensed to practice in the State of California.
3. Four copies of the As-Built drawings of the District's facility impacted by the proposed work and two of the right-of-way map.
4. Letter from Owner/Applicant authorizing Agent/Contact to request a permit on their behalf.
5. For storm drain connections, complete EXHIBIT "A" when applicable, and submit SUSMP.
6. Fees will be charged according to the current ordinance established by the Board of Supervisors
7. Certificate of Liability Insurance (\$1 Million minimum coverage) and additional insured endorsement naming the County of Los Angeles, the Los Angeles County Flood Control District, and, when applicable, the U.S. Army Corps of Engineers as co-insured.
8. Complete and sign acknowledgement that Applicant has read, understands, and agrees to fully comply with the Best Management Practices (BMP) Attachment to this permit per Los Angeles County Code Chapter 12.80 Stormwater and Runoff Pollution Control.

The applicant must show that the proposed work will not adversely affect the District's interests; i.e., (1) Hydraulic and Hydrologic Design; (2) Structural integrity; (3) Maintenance standards; (4) District's property rights, etc.

FOR DISTRICT USE ONLY

RECEIVED BY: \_\_\_\_\_ ASSIGNED TO: \_\_\_\_\_

PAYMENT

Issuance Fee: \$ \_\_\_\_\_ Project No. \_\_\_\_\_
Plan Check: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Inspection: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Other: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Total: \$ \_\_\_\_\_

Suggested Routing:
FMD DES-H DES-S
WMD WRD MPM
ACE PDD EPD
AED GMED T&L
RMD Road Unit
Other \_\_\_\_\_

TYPE

- Storm Drain Connection Landscaping Overbuild Access
Catch Basin Relocation Major Modifications Bridge LNO
Catch Basin Modification Minor Modifications Utility Crossing Other \_\_\_\_\_

INFO

Stream/Project \_\_\_\_\_ File Code \_\_\_\_\_ P.O. # \_\_\_\_\_

PD/MTD (To be Transferred) \_\_\_\_\_ Tract/P.M. No. \_\_\_\_\_

FOR DISTRICT USE ONLY  
(Preliminary Check)

General

- Incomplete packages are NOT accepted
- Plan Check and Inspection fees included
- Vicinity Map
- Affected facility (i.e. MTD, RDD, & etc.) has been transferred to the District for maintenance

General Engineering Requirements

- Two sets of calculations and/or reports stamped and signed by a Civil/Structural/Geotechnical Engineer
- Four sets of plans (seven for Army Corp facilities) signed and stamped by a Civil/Structural/Geotechnical Engineer
- Four copies of District's facility "As-Built" drawings that are affected by the proposed work
- Name of affected District facility shown on the plans for the proposed work
- Plan, Profiles, Elevations, Sections, and Details for the proposed work

Storm Drain Connections

- Existing hydraulic and hydrology data of the District's facility impacted by the proposed connection
- Obtain the "Allowable Q" from Design Division
- Revised Hydraulic calculations taking into account the proposed connection
- Water quality agreement signed and notarized (Not always required)
- Stationing along LACFCD's storm drain centerline where the proposed connection is located
- SUSMP

Catch basin relocation

- Existing catch basin hydrology and design data included.
- Revised catch basin hydrology and design data included.
- Connector pipe hydraulics.
- Street capacity calculations

Crossings over channels

- Water surface and pier loss calculations
- Structural calculations for the bridge/ utility crossing including surcharges on the District facility
- Plan and profile plans

Overbuilds

- Right-of-way letter of approval from the underlying fee owner
- Two copies of the structural calculations for added surcharges on the District facility
- Two copies of the right-of-way map
- Two copies of the easement documents (if LACFCD is not the underlying fee owner)

Utility Crossings

Under-crossing

- Plan and profile of proposed utility showing the District storm drain
- Method of support and structural calculations
- Two copies of right-of-way map and four copies of the "as built"

Over-crossing

- Plan and profile of proposed utility showing the District storm drain
- Two copies of right-of-way map and four copies of the "as built"
- Structural calculations for added surcharges on the District facility

Temporary Use

Short Term Use (less than a year)

- Liability Insurance (\$1,000,000 minimum coverage) including LACFCD/LACDPW as additionally insured
- Plot plan with north arrow and limits of affected areas

Long Term Use (more than a year)

- Copy of Use Agreement, Recreation Agreement
- SDF Plot plan with north arrow and limits of affected areas

**SAMPLE AUTHORIZATION LETTER**  
**(Authorizing Company/Party Letterhead)**

Date:

Los Angeles County DPW  
Land Development Division  
900 South Fremont Ave, 8th FL  
Alhambra, CA 91803

**LETTER OF AUTHORIZATION**

Please be advised that (**Owner/Applicant name or company name**) authorizes (**Individual name of/or company name**) to act as an agent on my (our) behalf in all matters related to obtaining a(n) (**permit type**) permit.

Our Agent is designated and responsible for the following:

Deliver our payment for fees and deposits **ONLY**.

Provide payment of fees and deposits **ONLY**.

Other: \_\_\_\_\_  
\_\_\_\_\_

I(we) further understand and agree that I(we) shall remain responsible for all permit conditions, permit provisions, fees, deposits, refunds, additional charges and collections resulting from permit application processing, permit issuance and inspection of work.

**(Signature)**

**(Print)**

**Customer Name:**

**Full Company Address:**

**Email Address:**

**Phone Number:**

**Fax Number:**



# LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS

## Acknowledgement Best Management Practices (BMP) Attachment

DATE: \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

OWNER/APPLICANT: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_  
PRINT NAME WET SIGNATURE (REQUIRED)

ADDRESS: \_\_\_\_\_  
STREET CITY ZIP CODE

FAX: ( ) CELL: ( ) EMAIL ADDRESS: \_\_\_\_\_

AGENT/CONTACT: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_  
PRINT NAME WET SIGNATURE (REQUIRED)

ADDRESS: \_\_\_\_\_  
STREET CITY ZIP CODE

FAX: ( ) CELL: ( ) EMAIL ADDRESS: \_\_\_\_\_

hereby acknowledges reading, understanding, and agreeing to comply with the Best Management Practices (BMP) Attachment in accordance with Los Angeles County Code Chapter 12.80 Stormwater and Runoff Pollution Control.

SITE ADDRESS: \_\_\_\_\_  
Street City Zip Code

NEAREST INTERSECTION: \_\_\_\_\_ THOMAS GUIDE: \_\_\_\_\_

**PLEASE SUBMIT THIS DOCUMENT WITH THE APPLICATION**

## **Best Management Practices (BMPs) Attachment**

The Los Angeles County Department of Public Works (LACDPW) requires Permittees and their contractors to implement a program to effectively control water pollution during all Permit construction projects. This project shall conform with the requirements of the following County Code and Permits:

- Los Angeles, California County Code Chapter 12.80 Stormwater and Runoff Pollution Control
- Waste Discharge Requirements for Municipal Storm Water and Urban Runoff Discharges within the County of Los Angeles, and the Incorporated Cities Therein, Except the City of Long Beach (Order No. 01-182, National Pollutant Discharge Elimination System [NPDES] No. CAS004001),
- NPDES General Permit No. CAS000002, Order No. 99-08-DWQ, Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction Activities.

The Permittee or Authorized Representative and their contractors shall know and fully comply with the applicable provisions of these permits and Federal, State and local regulations that govern the Permittee or Authorized Representative's operations and the storm water discharges from the project site.

In order to ensure a minimum level of water quality control, the Permittee or Authorized Representative and their contractors shall effectively implement and maintain appropriate Best Management Practices (BMPs) shown in Table 1. In addition, the Permittee or Authorized Representative and their contractors shall comply with the following requirements:

- Sediments shall not be discharged to the storm drain system or receiving waters. Sediments generated on the construction site shall be retained.
- No construction-related materials: waste, spills, or residue shall be discharged from the project site to streets, drainage facilities, receiving waters, or adjacent property by wind or runoff.
- Non-storm water runoff from equipment, vehicle washing, or any other activity shall be contained within the project site using appropriate BMPs.
- Erosion from slopes and channels shall be prevented.
- Minimize grading during the wet season (October 15 through April 15). All erosion susceptible slopes shall be covered, planted, or protected in any way that prevents sediment discharge from the project site.

BMPs shall conform to the requirements in the LACDPW Construction Division's "Construction Site Best Management Practices (BMPs) Manual," and addenda thereto issued up to and including, the date of issuance of the Permit for the project. Copies of the Manual are available for purchase from:

Los Angeles County Department of Public Works  
Cashier's Office  
900 South Fremont Avenue  
Alhambra, CA 91803  
Telephone (626) 458-6959

## **Year-Round Implementation Requirements**

The Permittee or Authorized Representative and their contractors shall have an effective program for implementing, inspecting, and maintaining water pollution control practices for wind erosion control, tracking control, non-storm water control, and waste management and materials pollution control.

Soil stabilization and sediment control practices shall be provided throughout the rainy season, defined as between October 15 and April 15, and whenever the National Weather Service predicts rain within 24 hours. The National Weather Service weather forecast shall be monitored and used by the Permittee on a daily basis.

The non-rainy season shall be defined as all days outside the defined rainy season. Disturbed soil areas within the project shall be protected in conformance with the requirements in the Construction Site BMP Manual with sediment controls implemented prior to a predicted rain event.

## **Maintenance and Inspection**

The Permittee or Authorized Representative and their contractors shall be responsible throughout the duration of the project for installing, constructing, inspecting, maintaining, removing and disposing of the BMPs. Unless otherwise directed by LACDPW, the Permittee or Authorized Representative and their contractors are responsible for BMP implementation and maintenance throughout any temporary suspension of work. The Permittee or Authorized Representative shall reimburse LACDPW for the full costs of cleaning or repairing of storm drain, water course, or channel which may be necessary due to ineffective implementation of BMPs.

The project site shall be inspected by the Permittee or Authorized Representative or their contractors a minimum of once every week or at least once for projects that last only one week or less.

## **Report of Non-Permitted Discharge and Enforcement**

If the Permittee or Authorized Representative or their contractors identify any non-permitted discharge into the storm drain system or receiving waters in a manner causing, or potentially causing, a condition of pollution, or if the project receives a written notice or order from any regulatory agency, the Permittee or Authorized Representative or their contractors shall immediately inform LACDPW Construction Division Permits Section by calling the assigned Field Office. The Permittee or Authorized Representative or their contractors shall submit a written report (see attached Notice of Non-Permitted Discharge) to the LACDPW within 5 days of the discharge event, notice or order.

The Permittee or Authorized Representative and their contractors are subject to enforcement action by Chapter 12.80 of the Los Angeles County Code that states, *“Any person, firm, corporation, municipality or district or any officer or agent of any firm, corporation, municipality or district violating any provision of this chapter shall be guilty of a misdemeanor. Such violation shall be punishable by a fine of not more than \$1,000 or by imprisonment in the county jail for a period not to exceed six months, or by both fine and imprisonment. Each day during any portion of which such violation is committed, continued or permitted shall constitute a separate offense and shall be punishable as such (Ord. 98-0021§1(part), 1998).”*

In addition, the Permittee or Authorized Representative and their contractors are subject to enforcement action by the State Water Resources Control Board (SWRCB), Environmental Protection Agency, private citizens and citizen groups. The Permittee or Authorized Representative and their contractors shall be responsible for the costs and for liabilities imposed by law as a result of the Permittee or Authorized Representative or their contractor's failure to

comply. Costs and liabilities include, but are not limited to, fines, penalties and damages whether assessed against LACDPW or the Permittee or Authorized Representative or their contractors, including those levied under the Federal Clean Water Act and the State Porter Cologne Water Quality Act.

<b>Table 1 Construction Site BMPs</b>		
<b>ID</b>	<b>BMP Name</b>	<b>Minimum Requirement<sup>(1)</sup></b>
<b>Temporary Soil Stabilization</b>		
SS-1	Scheduling	X <sup>(2)</sup>
SS-2	Preservation of Existing Vegetation	X <sup>(2)</sup>
SS-3	Hydraulic Mulch <sup>(3)</sup>	
SS-4	Hydroseeding <sup>(3)</sup>	
SS-5	Soil Binders <sup>(3)</sup>	
SS-6	Straw Mulch <sup>(3)</sup>	
SS-7	Geotextiles, Plastic Covers, & Erosion Control Blankets/Mats <sup>(3)</sup>	
SS-8	Wood Mulching	
SS-9	Earth Dikes/Drainage Swales & Ditches	
SS-10	Outlet Protection/Velocity Dissipation Devices	
SS-11	Slope Drains	
SS-12	Streambank Stabilization	
<b>Temporary Sediment Control</b>		
SC-1	Silt Fence <sup>(4)</sup>	
SC-2	Desilting Basin	
SC-3	Sediment Trap	
SC-4	Check Dam	
SC-5	Fiber Rolls <sup>(4)</sup>	
SC-6	Gravel Bag Berm <sup>(4)</sup>	
SC-7	Street Sweeping and Vacuuming	X <sup>(2)</sup>
SC-8	Sandbag Barrier <sup>(4)</sup>	
SC-9	Straw Bale Barrier <sup>(4)</sup>	
SC-10	Storm Drain Protection	X <sup>(2)</sup>
<b>Wind Erosion Control</b>		
WE-1	Wind Erosion Control	X <sup>(2)</sup>
<b>Tracking Control</b>		
TC-1	Stabilized Construction Entrance/Exit	
TC-2	Stabilized Construction Roadway	
TC-3	Entrance/Outlet Tire Wash	

Table 1 (continued) Construction Site BMPs		
ID	BMP Name	Minimum Requirement <sup>(1)</sup>
<b>Non-Storm Water Management</b>		
NS-1	Water Conservation Practices	
NS-2	Dewatering Operations <sup>(5)</sup>	
NS-3	Paving and Grinding Operations	
NS-4	Temporary Stream Crossing	
NS-5	Clear Water Diversion	
NS-6	Illicit Connection/Illegal Discharge Detection and Reporting	X <sup>(2)</sup>
NS-7	Potable Water/Irrigation	
NS-8	Vehicle Equipment Cleaning	X <sup>(2)</sup>
NS-9	Vehicle Equipment Fueling	X <sup>(2)</sup>
NS-10	Vehicle Equipment Maintenance	X <sup>(2)</sup>
NS-11	Pile Driving Operations	
NS-12	Concrete Curing	
NS-13	Material and Equipment Use Over Water	
NS-14	Concrete Finishing	
NS-15	Structure Demolition/Removal Over or Adjacent to Waters	
NS-16	Temporary Batch Plant	
<b>Waste Management and Material Pollution Control</b>		
WM-1	Material Delivery	X <sup>(2)</sup>
WM-2	Material Use	X <sup>(2)</sup>
WM-3	Stockpile Management	
WM-4	Spill Prevention and Control	X <sup>(2)</sup>
WM-5	Solid Waste Management	X <sup>(2)</sup>
WM-6	Hazardous Waste Management	
WM-7	Contaminated Soil Management	
WM-8	Concrete Waste Management	
WM-9	Sanitary/Septic Waste Management	X <sup>(2)</sup>
WM-10	Liquid Waste Management	

<sup>(1)</sup> Additional BMPs may be required based on actual field condition, Contractor operations, or construction operations.

<sup>(2)</sup> Not all minimum requirements may be applicable to every project. Applicability to a specific project shall be verified by the Permittee or Authorized Representative and their Contractor.

<sup>(3)</sup> The Permittee or Authorized Representative and their Contractors shall select one of the identified soil stabilization BMPs or a combination thereof.

<sup>(4)</sup> The Permittee or Authorized Representative and their Contractors shall select one of the identified sediment control barrier BMPs or a combination thereof.

<sup>(5)</sup> Dewatering BMPs are required for discharging accumulated precipitation (rain and snow melt) and for potential contact with groundwater during excavation. Separate permit requirements are applicable for construction dewatering of groundwater.

# Notice of Non-Permitted Discharge

To: \_\_\_\_\_

Date: \_\_\_\_\_

Subject: Notice of Discharge

Project Name: \_\_\_\_\_

Permit Number: \_\_\_\_\_

*Date, time, and location of discharge:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Type of operation that resulted in the discharge:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Describe any adverse impacts resulting from the discharge:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Describe existing BMP(s) in place prior to the discharge event:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Date and type of corrective action or BMPs deployed after the discharge:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Proposed corrective actions to be taken to reduce, eliminate, and/or prevent recurrence of the discharge:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Name of Contact Person*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Company*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**LIABILITY INSURANCE:**

The Permittee shall furnish the Agency a certificate of liability insurance with the Agency named as certificate holder and a copy of the Additional Insured Endorsement to the general liability insurance of the permittee's contractor. Notwithstanding any inconsistent statement in the policy or any subsequent endorsement attached thereto, the Agency shall be named as an additional insured covering the work, whether liability is attributable to the Permittee or the Agency.

1. The Permittee may file insurance acceptable to the Agency covering more than one permit. The coverage shall provide the following minimum limits:

Bodily Injury . . . . .	\$ 250,000 each person
	\$ 500,000 each occurrence
	\$ 500,000 aggregate products and completed operations
Property Damage . . . . .	\$ 100,000 each occurrence
	\$ 250,000 aggregate

2. A combined single limit policy with aggregate limits in the amount of \$ 1,000,000 will be considered equivalent to the required minimum limits.

All liability insurance policies shall bear an endorsement or shall have attached rider whereby it is provided that, in the event of expiration or proposed cancellation of such policies for any reason whatsoever, the Agency shall be notified by mail, giving a sufficient time before the date thereof to comply with any applicable law or statute, but in no event less than 30 days before expiration or cancellation is effective.

The Additional Insured Endorsement to the general liability insurance must contain the following language:

"The County of Los Angeles and public entity or Special District for which the Los Angeles County Board of Supervisors is the Governing Body, and their Agents, Officers and Employees, shall be Additional insured(s) while acting within the scope of their duties against all claims arising out of or in connection with the work to be performed."

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL  
AGENCY OR SUBDIVISION OR POLITICAL  
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**State Or Governmental Agency Or Subdivision Or Political Subdivision:**

The County of Los Angeles and public entity or Special District for which the Los Angeles County Board of Supervisors is the Governing Body, and their Agents, Officers and Employees, shall be Additional insured(s) while acting within the scope of their duties against all claims arising out of or in connection with the work to be performed.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

**PRODUCER**  
INSURANCE BROKER OR COMPANY NAME AND CONTACT INFORMATION, INCLUDING EMAIL ADDRESS

**INSURED**  
COMPANY NAME AND CONTACT INFORMATION, INCLUDING A VALID EMAIL ADDRESS

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A:	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$								
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1"> <thead> <tr> <th>WC STATU-TORY LIMITS</th> <th>OTH-ER</th> </tr> </thead> <tbody> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </tbody> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	DISEASE - POLICY LIMIT	\$
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$												
E.L. DISEASE - EA EMPLOYEE	\$												
DISEASE - POLICY LIMIT	\$												
	<b>OTHER</b>												

Sample

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Please provide specific details such as project location, type of work, application tracking number, permit number, etc...

CERTIFICATE HOLDER	CANCELLATION
COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS LAND DEVELOPMENT DIVISION P. O. BOX 1460 ALHAMBRA, CA 91802-1460 ATTENTION: _____	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER SHALL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER.  AUTHORIZED REPRESENTATIVE

## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.